**Group contract**

**Course 02132 – Computer Systems**

**Instructions:** Fill up the *Questionnaire on group work* individually (one questionnaire per group member). Compare and discuss the results while filling up this contract. Use the questions in the OBJECTIVES, EXPECTATIONS, POLICIES & PROCEDURES, and EXPECTATIONS boxes as guidelines. Submit the contract in the Assignment facility on DTU-Learn.

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| Group members | Member 1 name and student number  Member 2 name and student number  Member 3 name and student number |
| Group number | Number from DTU-Learn |
| Group name | Choose your own group name |

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| OBJECTIVES |
| What are our team goals for this project?  What skills do we want to develop or refine?  What grade do we aim for? |

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| EXPECTATIONS |
| What do we expect of one another in regard to:   * Attendance to group work and meetings? * Frequency of communication/meetings? * Type of communication/meetings (online/physical)? * Division of work (who does what)? * The quality of work? |

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| POLICIES & PROCEDURES |
| What are the rules on how we meet our objectives and expectations?  What are the roles of the members of the group?  What are the tools we plan to use (software, communication tools, etc.)?  How is information stored?  How do we make and agree on design decisions? |

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| CONSEQUENCES |
| What happens when a member of the group is not collaborating as agreed upon in terms of OBJECTIVES, EXPECTATIONS, and POLICIES/PROCEDURES? |

We share and agree to these OBJECTIVES, EXPECTATIONS, POLICIES & PROCEDURES, and EXPECTATIONS.

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| Date | --/--/---- |
| Signature member 1 | **Member 1** |
| Signature member 2 | **Member 2** |
| Signature member 3 | **Member 3** |